



# Good Start Grants – Agreement Form

Funding provided by United Way of Marathon County &  
B.A. & Esther Greenheck Foundation

*Good Start Grants provides financial assistance for eligible families in Marathon County, to ensure they have access to quality, affordable child care; this is dependent upon continued funding.*

## Annual agreement forms are required to participate in Good Start Grants

Date: \_\_\_\_\_  New Application  Renewal Application

Director/Owner: \_\_\_\_\_ Program Name: \_\_\_\_\_

Good Start Grants Contact (if different then above): \_\_\_\_\_

Good Start Grants Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Program Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

### Provider Guidelines:

- Your program must maintain a YoungStar score of 3 Stars or higher to participate.
  - A grace period of 60 days will be given to those who drop below 3 Stars. If you are unable to maintain 3 Stars or higher, after the grace period, you will be withdrawn from Good Start Grants.
- A copy of your programs current rates are required at time of application, or sooner if rates change.
- If your rates change within the 6 month application process, new rates will not be used until the next renewal (July or January). Families will be responsible for any amount over what Good Start Grants will pay.
- Only proper documentation of rates will be accepted; examples are:
  - Agency Brochure, Parent Handbook, Parent Contract, Program Website Page
  - Childcarings, Inc. may verify rates with the Department of Social Services and your Technical Consultant
- Center employees are eligible to apply for Good Start Grants, however, they are not allowed to provide the care for their own children or be in the same room as their children.
  - Childcarings, Inc. must receive an Employee Handbook indicating whether or not a child care discount is given
  - If a discount is given, Good Start Grants will be based off of that tuition rate.
- Childcarings, Inc. has the right to request sign in/out sheets and to make unannounced visits at any time to assure the program integrity of Good Start Grants.
- Child Care Providers will be paid monthly from the Good Start Grants program through direct deposit.
  - Attendance forms should be emailed to [rachele@childcarings.org](mailto:rachele@childcarings.org) no later than the 5<sup>th</sup> day of each following month to receive timely reimbursement.
  - Example: June attendance forms are due by July 5<sup>th</sup> to receive payment.
  - If attendance is not received by the 5<sup>th</sup> of the month, Childcarings cannot guarantee payment will be received by the 15<sup>th</sup> of the month. If this happens, payment will be applied to the following month.
- Childcarings, Inc. will notify you when parent applications are complete and approved.
- Programs participate in an annual meeting to give feedback about Good Start Grants.
- If you are aware that a family's eligibility of Good Start Grants has changed (due to additional income, schedule changes, etc.) you are required to report that information to Childcarings, Inc.
- If fraud is determined, you will be automatically dismissed from Good Start Grants and subject to reimbursement of funds already received.

I have read, understand, and agree to the Guidelines stated above. I agree to notify Childcarings, Inc. immediately if there are any changes. Failure to report changes or follow guidelines could result in the termination of participation with Good Start Grants.

\_\_\_\_\_  
Director/Owner Signature

\_\_\_\_\_  
Date